ADVANCED IMAGING SOLUTIONS, INC.

Datafiche™   Powerful Enterprise Content Management Solution
SCAN-STORE-RETRIEVE-*SIMPLE*

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Datafiche™ ECM Bundle Includes:
Five Concurrent User Client-Server Software Solution with:
- **Scan, Store and Index Interfaces**
- **Three Retrieval Mechanisms**
- **File Distribution via fax and email**
- **Import for single file, multiple named files and mass import with .csv file**
- **Windows Domain Authentication Automatic Login**
- **Email management**
- **OCR, full text for search and retrieval**
- **Report building generator**
- **Document Retention scheduler**
- **Web Archive for inactive documents**
- **Document history for audit trail**
- **Backup to network location or external media**
- **Redaction to hide Confidential Information in Client File**
- **Annotations**

Workflow   CLOUD   Customization   Mobile App

Many industries are converting from paper to electronic files. This is no surprise. Filing those paper documents is expensive. But what should you do with those electronic files once they are created. Cloud technology is an ideal solution! Scanning, storing and accessing your electronic files can be easy, safe, and reliable if you take advantage of ECM tools that use The Cloud.

Scan

Datafiche™ is an electronic content management solution that works seamlessly with the cloud. This multi-use system allows you to scan and store documents easily.

Store

With cloud technology, you decrease the cost of on-site servers and in-house IT. Cloud technology provides redundancy, reliability, and safety when storing electronic documents and other media files. Compliance with industry standards is usually a given with the cloud. Maintenance for cloud storage is also easier, as software/hardware is not installed on every user's computer. Many see safety as a concern since they are "losing control" of their documents. The reality of the situation is that Cloud service providers are able to devote resources to solving safety issues before they arise. This is money that smaller or less-technical companies often cannot afford to spend. In addition, storing documents using cloud technology can be as easy as uploading pictures to Face book (depending on the service you choose)! Cloud storage is ideal for companies that store many documents on a daily basis. It allows access by many different employees, even customers if the need exists.

Access

Accessing your documents when needed is easy. Whereas most CLOUD solutions require you to have a web browser to connect to a remote server, with Datafiche™ you don't. Simply put, the "cloud" just references an undefined storage source. The cloud-stored content is accessed through a secured connection based on technology already bundled in current Microsoft operating systems. Users can click on an icon called "Datafiche™" that causes the system to run seamlessly, just as it would if it were installed locally. The user would be unaware that they are connected to a cloud-based system.

Furthermore, all resources—scanners, printers, shares, USB or network drives, etc.—can be fully utilized, so there is nothing that the locally installed Datafiche™ Client/Server version can do that the Datafiche™ cloud version can't do.

Datafiche™ using cloud storage may well be your ideal solution for electronic content management. Contact AIS today for more information on how Datafiche™ can benefit you!